

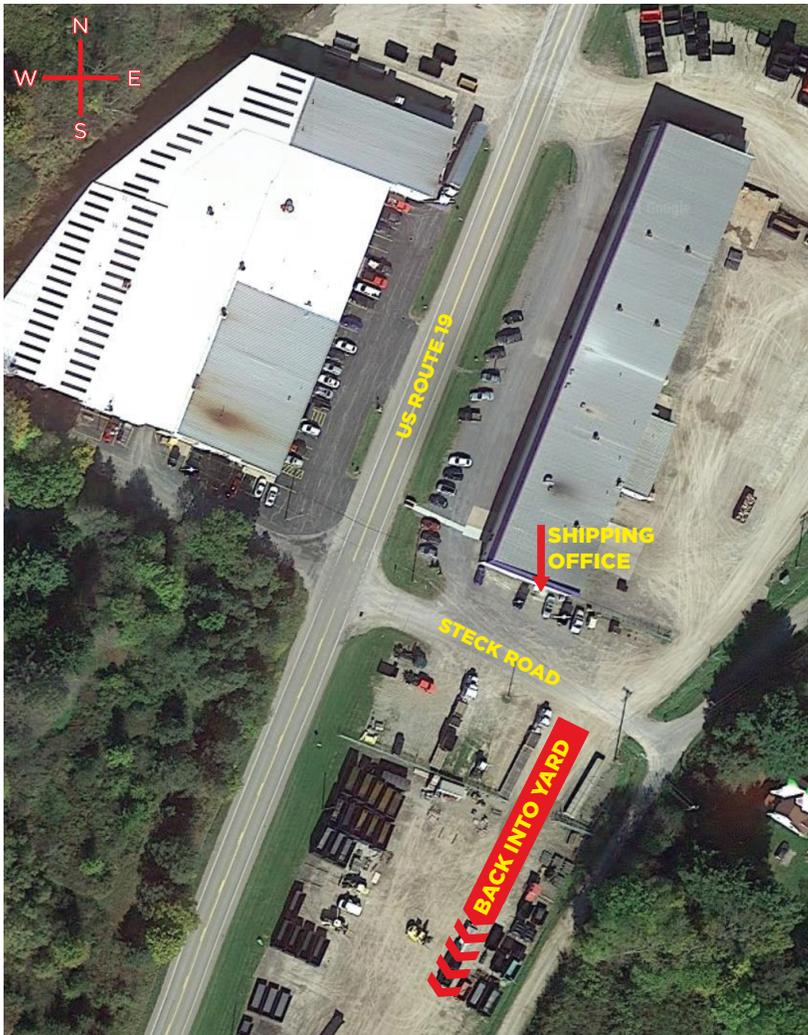


Order Pick Up Procedure

Be advised, a minimum of 24 hours notice is required for all pick ups.

We have a simple process to follow to ensure a quick and easy pick up. Before you leave your location, make sure that you are navigating to 3550 Perry Highway, Hadley, PA 16130.

Once you arrive, proceed to the south end of the plant by pulling on to Steck Road. Please **do not park on Steck Road**. This is a public road that needs to be accessible by traffic. You may pull off to the side and park in any open space in our lots.



1. Check in at the Shipping Office to sign paperwork and/or make payment

The Shipping Office is located at the South end of the 3550 plant.

2. Return to truck. Wait for signal from Shipping Supervisor or Equipment Operators to **back** into the yard

3. Show paperwork to Equipment Operators to verify what you are picking up. You may assist the operator in loading your trailer.

4. Once loaded, make sure load is secured using chains/straps and exit the yard.



Questions?

Mike Duttry | Shipping Supervisor
724-253-5022 • mduttry@bucksfab.com